

## Peterson Sheet Metal

“ Xora TimeTrack™ is a wonderful asset to our company. I can't imagine going back to our old processes. The system saves us time and keeps our employees on the ball. It's a great tool to help oversee your business. ”

— Darlene Peterson, Office Manager at Peterson Sheet Metal



### Benefits

- ▶ Automating timesheets and work order management saves time and helps eliminate errors
- ▶ Easily resolve customer billing disputes with location-stamped job information

### Challenge

Improve the process of recording worker timesheet, project status and vehicle mileage information.

### Situation

Since 1997, Peterson Sheet Metal has been fabricating, delivering, and installing architectural sheet metal to commercial customers. The company has about 20 employees, 13 of which are mobile. For years, the installers out in the field were asked to submit their hours and job details by writing them down on paper. The office manager, Darlene Peterson, would then collect this information once a week and manually fill out job costing and timesheet paperwork.

### Solution

In the summer of 2005, Peterson Sheet Metal deployed Xora TimeTrack, a location-based software that runs on Java-enabled phones. TimeTrack allows each of Peterson's installers to clock in and out their shifts, as well as submit detailed job information on the phone. Back in the office, Darlene has access to web-based reports that show the status of employees in real time, and maps that detail their locations throughout the day. The detailed job information being collected has been an immense help to the company's job-costing processes. Darlene states, "I can tell immediately how much each job costs and how much to bill the customer. Before, I would spend hours going through paper records."

### Results

- ▶ The elimination of tedious paperwork has saved a minimum of 6 hours per week for Peterson and has improved their job-costing processes.
- ▶ Customer billing is no longer questionable since the Xora service captures exactly when work was being done and where.